

1 Access Order History

Note: You must be using Internet Explorer 6+ to use the Keychain Barcode Scanner and Barcode Scanner pages.

1. Login
2. Click **Supplies**
3. Click **Order History** (also available through **Shopping Lists** page)
4. Click **Print Barcodes**

2 Print Barcode Scanner Labels

1. A pop-up window will appear with printing options: **Item Quantity Barcodes**, **Barcode Labels**, **Barcode Tags**, **Barcode List**, **Barcode List With Images**
2. You can choose to sort your barcodes **Alphabetically**, **Categorically**, or by **Manufacturer**
3. Click the appropriate link and print desired list for scanning

The screenshot shows the Henry Schein Medical website interface. A pop-up window titled "Items Purchased Barcode Reports" is open, displaying several options for generating barcode reports: "Item Quantity Barcodes", "Barcode Labels", "Barcode Tags", "Barcode List", and "Barcode List with Image". Each option includes a brief description and a link to "Print Barcodes". The main website content shows a list of products with columns for Description, Item Status, Price, Qty, and Last Purchased. The "Supplies" menu is visible on the left, and a "Print Barcodes" button is highlighted in the bottom right of the pop-up window.

Description	Item Status	Price	Qty	Last Purchased
Acetaminophen Suppository Pediatric 120mg Rectal 12/Bx (4724712) Perrigo Pharmaceuticals (45802073230)	●	1 @ \$6.40	BX	1 BX on 6/23/2014
Acthib Haemophilus B Pediatric SDV 0.5mL 5/Pk (5464250) sanofi pasteur (49281054505)	●	1 @ \$167.60	PK	8 PK on 3/25/2015
Adenosine Inj SDV N-R 3Mg/mL 2mL/VL (2480408) Akorn, Inc. (17478054202)	●	1 @ \$5.79	VL	1 VL on 6/17/2014