Web Tutorial: Enabling the Barcode Scanner

1. **Access Keychain Barcode**
   - **Note:** This feature only works with Internet Explorer browser.
   - **A.** Login
   - **B.** Click **My Account**
   - **C.** Click **Barcode Scanner**

2. **Enable Keychain Barcode**
   - **Note:** You may need to contact ECS support to load this software.
   - **A.** Review and follow Activation Process steps
   - **B.** Click **Enable Scanner** button to complete installation

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**Enabling the Barcode Scanner**

- **My Account**
- **Dashboard**
- **Juggling Balls Tool**
- **Statements & Payments**
  - **Account Summary/Statements & Invoices**
  - **Auto Pay**
  - **eStatements Enrollment**
- **Reconciliations**
  - **Receipts**
- **Inventory Management**
  - **Inventory List**
  - **Storage Locations**
  - **Cycle Count**
  - **Inventory Adjustments**
- **Orders**
  - **Order Status**
- **Returns**
- **Reports**
  - **My Profile**
    - **User ID/Password**
    - **Contact Information**
    - **Preferences**
    - **Credit Cards**
- **Site Administration**
  - **Account Administration Contacts**
  - **Multi-Tiered Approval Contacts**
  - **User Profiles**

**For more detailed information about the Coronavirus please visit www.henryscheindental.com/coronavirus.**

**THIS WEBSITE PROCESSES U.S. CUSTOMER ORDERS ONLY. CLICK HERE FOR IMPORTANT SHIPPING INFORMATION.**

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**Activation Process**

1. Download and install the USB Driver:
   - If you are using the Symbol CS1504 Barcode Reader, download the driver from here.
   - If you are using the Opticon OPN2003 or OPN2004, download the Opticon USB Driver Download.
2. Install the Scanner’s barcode reader ActiVeX control for XP:
   - Windows 7 & 8 Download Here
   - Windows 7 & 8 Download Here
3. For any issues using our ActiVeX plugin in Internet Explorer on your computer, please install the following Windows application to upload your items to the Henry Schein website for ordering and inventory management purposes: Download Here
4. Click **Enable Scanner** to complete installation

**Need to order the Barcode Scanner?**

To order the Barcode Scanner or for more information on how this new device can make your ordering process simpler, please contact your Henry Schein Dental Sales Consultant.

**Already Own the Barcode Scanner?**

If you have already purchased the Barcode Scanner, simply click the **Enable Scanner** button below. Enabling your scanner’s barcode reader called ActiVeX, if the installation is not already complete, will allow the Barcode Scanner to be available within System Requirements or refer to the Setup Instructions.

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